



BTSR Staff Application

Please type or print all information. Submit to the Camp Director:

David O'Neill

Buffalo Trail Council

1101 W. Texas, Midland, Texas 79701

Office: 432-570-7601 or 432-770-6996

david.oneill@scouting.org

Personal Information (PLEASE PRINT LEGIBLY!)

Name _____

Address _____

City _____ State _____ Zip _____

Phone (H) _____ (C) _____ Email _____

Social Security Number _____ Date of Birth _____

Driver's License State & Number _____ Age on June 1st 2010 _____

Position(s) desired (1st through 5th choice)

Minimum Age 21* or Over

- Program Director+
- Aquatics Director+
- Head Cook
- Shooting Sports Director+
- Camp Chaplain+
- Climbing Director+
- Head Wrangler
- Business Manager
- Backcountry Manager
- Cavalcade Director
- Mountain Man Director
- Trading Post Manager
- Circle H Director
- Cavalry Director
- Chuckwagon Cook

Minimum Age 18* or Over

- Scout Skills Director
- Trail To Eagle Director
- Handicrafts Director
- Nature/Ecology Director
- Outback Director
- Trading Post Manager
- Archery Director
- Assistant Cook(s)
- Asst. Ranger-Maintenance
- Dining Hall Director
- Camp Commissioner+
- Health Officer **
- Office Manager
- Circle H Staff
- Cavalry Camp Staff
- Mountain Man Staff

Minimum Age 15* or Over

- Scout Skills Staff
- Handicrafts Staff
- Nature/Ecology Staff
- Aquatics Staff
- Trading Post Staff
- Shooting Sports Staff
- Trail To Eagle Staff
- Dining Hall Staff
- Climbing Staff
- Outback Ranger
- Wrangler Staff
- Office Staff
- Cavalcade Wrangler
- Asst. Quartermaster

*Certain age minimums may be waived with prior camp staff experience. Must be required age by June 1, 2010.

+Requires National Camp School Certification

** Health Officer requires either an EMT-B, EMT-I, Paramedic, Nurse, PA, DO, or MD

Have you ever been convicted of a felony? (You may answer NO if your conviction was ordered sealed, expunged or eradicated)
 Yes No

Conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including what you were convicted of and how long ago. Provide complete information about any conviction by attaching a separate statement.

Are you permitted to be lawfully employed within the United States? Yes No

Do you have any physical disabilities that might interfere with performance of the job that you are applying for? Yes No

If yes, explain: _____

Scouting Background

Have you attended a BSA National Camping School in the last 5 years: ___ Yes ___ No
Location: _____ Date: _____ Expiration _____

Check type of certificate:

- | | | |
|----------------------|--------------------|---------------------|
| ___ Camp Management | ___ Nature/Ecology | ___ COPE |
| ___ Program Director | ___ Camp Ranger | ___ Climbing |
| ___ Commissioner | ___ Chaplain | ___ High Adventure |
| ___ Scoutcraft | ___ Aquatics | ___ Shooting Sports |

Shooting Sports Certifications:

- | | |
|---|------------------|
| ___ NRA Muzzle-loading Rifle Instructor | Exp. Date: _____ |
| ___ NRA Rifle Instructor | Exp. Date: _____ |
| ___ NRA Shotgun Instructor | Exp. Date: _____ |
| ___ National Archery Assoc. Instructor | Exp. Date: _____ |
| Level _____ | |

Are you currently a registered member of the Boy Scouts of America? ___ Yes ___ No
Unit Number _____ Council _____ Position _____
Highest Rank _____
Current Unit Leader _____ Phone _____

Are you a member of the Order of the Arrow? ___ Yes ___ No
Lodge _____ Ordeal _____ Brotherhood _____ Vigil _____

Have you previously worked at a summer camp? ___ Yes ___ No
If yes, please answer the following:

- | | | | |
|------------|------------|----------------|-----------------|
| Year _____ | Camp _____ | Position _____ | Salary _____/wk |
| Year _____ | Camp _____ | Position _____ | Salary _____/wk |
| Year _____ | Camp _____ | Position _____ | Salary _____/wk |

CERTIFICATES: (First Aid, CPR, leader training, youth protection, etc. Attach copies) **EXPIRATION**

LEADERSHIP COURSES: (JLT, Philmont NJLS, etc.) **DATE ATTENDED**

SUMMER CAMP ATTENDANCE **DATE ATTENDED**

List any skills/certifications that would be useful in a summer camp position: (Attach copies)

Check all Merit Badges completed. Highlight those you have experienced or taught.

Merit Badges

- | | | |
|--|--|---|
| <input type="checkbox"/> Archaeology | <input type="checkbox"/> Fire Safety | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Animal Science | <input type="checkbox"/> First Aid | <input type="checkbox"/> Rifle Shooting |
| <input type="checkbox"/> Archery | <input type="checkbox"/> Fish and Wildlife | <input type="checkbox"/> Reptile/Amph. Study |
| <input type="checkbox"/> Art | <input type="checkbox"/> Forestry | <input type="checkbox"/> Sculpture or Pottery |
| <input type="checkbox"/> Astronomy | <input type="checkbox"/> Geology | <input type="checkbox"/> Shotgun Shooting |
| <input type="checkbox"/> Backpacking | <input type="checkbox"/> Hiking | <input type="checkbox"/> Snorkeling |
| <input type="checkbox"/> Basketry | <input type="checkbox"/> Horsemanship | <input type="checkbox"/> Soil & Water Cons. |
| <input type="checkbox"/> Bird Study | <input type="checkbox"/> Indian Lore | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> Camping | <input type="checkbox"/> Insect Study | <input type="checkbox"/> Theater |
| <input type="checkbox"/> Citizenship | <input type="checkbox"/> Leatherwork | <input type="checkbox"/> Veterinary Medicine |
| <input type="checkbox"/> Climbing | <input type="checkbox"/> Lifesaving | <input type="checkbox"/> Weather |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Mammal Study | <input type="checkbox"/> Wilderness Survival |
| <input type="checkbox"/> Emergency Prep. | <input type="checkbox"/> Nature | <input type="checkbox"/> Woodcarving |
| <input type="checkbox"/> Environmental Science | <input type="checkbox"/> Orienteering | <input type="checkbox"/> BSA Lifeguard |
| <input type="checkbox"/> Fingerprinting | <input type="checkbox"/> Pioneering | <input type="checkbox"/> BSA SCUBA |

Educational Background

HIGH SCHOOL: _____ GRADE COMPLETED: _____

COLLEGE: _____ MAJOR: _____ YRS COMPLETED: _____

COLLEGE: _____ MAJOR: _____ YRS COMPLETED: _____

List other youth group memberships:

List Civic / Extracurricular Activities:

Employment History (Attach Resume if necessary)

CURRENT EMPLOYMENT: _____

SUPERVISOR: _____ PHONE #: _____

PREVIOUS EMPLOYMENT: _____

SUPERVISOR: _____ PHONE #: _____

PREVIOUS EMPLOYMENT: _____

SUPERVISOR: _____ PHONE #: _____

Have you ever been discharged or asked to resign from any job? ___ Yes ___ No. If Yes, Why?

References List three people (other than immediate family) who can be contacted for more information. Also note that if you have never worked at BTR before, you are required to have all three references fill out a Camp Staff Reference form.

Name _____ Occupation _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____

Name _____ Occupation _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____

Name _____ Occupation _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____

**All employees should be available for the full season (June 6 – August 14, 2010).
Exceptions must be requested in writing during possible interview.**

I know of no reason why my health would limit full Camp participation, and if employed I will provide an up-to-date BSA physical examination.

I am/will be a registered member of the Boy Scouts of America. I also agree to register as a member of Buffalo Trail Scout Ranch Staff Association Venturing Crew 1947.

I hereby make application for summer employment, and in accordance with the principles of the organization, subscribe to the Scout Oath, Scout Law, and Declaration of Religious Principle. If selected, the Boy Scouts of America can expect my loyalty to management, its policies, programs and my full cooperation with other member of the staff. I understand that a personal interview may be required before employment.

I authorize the investigation of all statements contained in this application for employment as it may be necessary in arriving at an employment decision. I authorize all of my current and previous employers, schools, and other references to furnish the information requested to reach an employment decision. I declare that the information provided by me in this application for employment is correct, to the best of my knowledge. I understand that any falsification or misrepresentation may be cause for not being considered for employment. This application does not guarantee an interview or a position on staff.

APPLICANT’S SIGNATURE

DATE

REQUIRED APPROVALS (If under 18)

I have reviewed this application with the applicant, and personally believe that he/she is qualified for the position he/she is seeking. I also certify that the applicant’s Scouting record indicated on this application is correct according to our unit advancement records. I feel this person will be an asset and recommend them to be a part of the staff at BTSR.

PARENT OR GUARDIAN APPROVAL

SIGNATURE _____ DATE _____

APPROVAL OF SCOUT LEADER:

Unit Leader Sig. _____ PHONE _____

**AN EQUAL OPPORTUNITY EMPLOYER
Substance Free Employer**

Applicants are considered for positions without regard to race, color, religion, sex, national origin, age (if over 18), marital status, veteran status, or the presence of a health problem or handicap that is unrelated to the ability to perform the jobs requested.

COUNCIL USE ONLY:

Interview date: _____ Interview by: _____

Approved Position: _____ Salary _____

Approved by: _____ CD _____ PD _____

Contract _____ I-9 _____ W4 _____ Health Form _____ Certificate Copies _____

T-Shirt Size _____ Waist Size for Staff Shorts _____

***Opportunities for positions are better for those who return applications by February 1
And Area Directors by December 1. Applications will be accepted through May 1.***

CAMP STAFF REFERENCE FORM

NOTE TO APPLICANT — This form is required to be submitted if you have never worked at BTSR before. Please fill in your name and give this form to the **three references you have listed on the back of your application. Please provide a self-addressed stamped envelope for returning this form to the Buffalo Trail Council Service Center.*

_____ is applying for a seasonal position on the camp staff of Buffalo Trail Scout Ranch. Camp Staff is responsible for providing quality outdoor programs to Boy Scouts and adult leaders.

We would greatly appreciate your evaluation of this applicant. All information will be kept confidential. Please complete this form at your earliest convenience and return to:

David O'Neill – Camp Director, 1101 W. Texas Ave, Midland, TX 79701

How long have you known this applicant? Years _____ Months _____

In what capacity do you know the applicant? _____

Your comments are of the utmost importance as we select staff for the upcoming camping season. Please circle the phrase the best describes this applicant.

APPEARANCE	Flawless	Well-Groomed	Generally Neat	Slovenly
DEPENDABILITY	Exceptional	Dependable	Requires Supervision	Irresponsible
INITIATIVE	Self Motivated	Industrious	Has Necessary Drive	Indifferent
PERSONALITY	Magnetic	Outgoing	Pleasing	Bland
COOPERATION WITH PEERS	Inspires Confidence	Cooperates Willingly	Usually Cooperative	Obstructionist
LEADERSHIP	Inspirational	Able to Take Charge	Good Team Member	Incapable of leading
ATTITUDE	Always Enthusiastic	Positive	Generally Acceptable	Negative
COMMON SENSE	Uses Sound Judgment	Usually Sound	Needs Experience	Lacking
ORAL COMMUNICATIONS	Eloquent	Excellent	Grammar Satisfactory	Limited
INTEGRITY	Always Trustworthy	Generally Reliable	Sometimes Lacking	Can't Be Trusted

What, in your estimation, is this person's greatest ability? _____

What, in your estimation, might be this person's weakness? _____

Do you know of any reason this applicant could not serve in a camp leadership role? Yes _____ No _____

RECOMMENDATION: _____ Highly recommend employment
 _____ Recommend employment
 _____ Do not recommend employment

Please put any additional comments on the reverse side. Thank you for your time in completing this reference!

NAME: _____ Signature: _____
Please print

Phone: _____ Date _____